

### Internship (“Practicum”) Evaluation from Host Institution

Date: \_\_\_\_\_

Dear Graduate Program Coordinator,

It is with much enthusiasm that I, \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_, certify that: \_\_\_\_\_ has completed his research internship experience for the period from \_\_\_\_\_. The student submitted a formal report of his research activities which has been evaluated as follows:

1. Goals that were set out to accomplish during the internship period
Comments:
2. Goals that were accomplished
Comments:
3. Goals that were not accomplished. Why not?
Comments:
4. Additional objectives met beyond the stated goals
Comments:

Evaluation Ratings					
	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent
<b>Job Knowledge</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<b>Work Quality</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<b>Attendance/Punctuality</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<b>Initiative</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<b>Communication/Listening Skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					
<b>Dependability</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>					

<b>Overall Rating</b> ( <i>average the rating numbers above</i> )				<b><u>1 = Poor</u></b>	<b><u>2 = Fair</u></b>	<b><u>3 = Satisfactory</u></b>	<b><u>4 =</u></b>
				<b><u>Good</u></b>	<b><u>5 = Excellent</u></b>		
<b>Host Review</b>							
<i>By signing this form, you confirm that you the information assessment made above are correct.</i>							
Student's Host Professor Name				Signature		Date	
<b>Confirmation of receipt</b>							
<i>By signing this form, you confirm that you have received this review. Signing this form does not necessarily indicate that you agree with this evaluation.</i>							
UPRM Student's Major Professor Name				Signature		Date	

A detailed report of the abovementioned activities will also be submitted by the student to his graduate committee upon his arrival to UPRM.