

Minutes
Regular Department Meeting
May 10, 2006

1. Minutes from the department meeting on March 23, 2006 were approved with the following amendments:

- in number (2) ...made a motion for the department to write...
- in number (4) Strike "Mrs." and use "Ms."

2. Announcements made (in addition to those on the agenda):

- a. The graduate committee will revisit the mission statement in the fall.
- b. Jose Jimenez and Anisha Rios passed their defenses.

3. Dr. Dayton presented INGL 6098 Creative Project for approval. The Course description and justification were amended to read:

Creative project in English with two components: 1) written report that sets the project in its intellectual framework, supports the project with a backdrop of research, and describes critically the project itself; and 2) the creative project, which includes a substantial body of work as determined by the student's committee. Examples of creative projects acceptable in English include literary projects, film and communication media projects, teaching materials and other projects. Projects must be prepared for submission according to graduate school policy.

Justification: This course is a required course for students who choose to complete the Creative Project Option to satisfy their M.A.E.E. degree requirements.

The course was approved unanimously.

4. INGL 3XXX World Englishes was presented for approval, also by Dr. Dayton. The Justification was amended as follows: The Department of English does not offer a course that focuses primarily on English in a wider world...and, given the prerequisites...Instructor-generated course evaluations and comments indicated that it should be offered as a permanent course.

The course was approved unanimously.

5. Profa. Waleska Morciglio presented 3 candidates for the department's Mellows Award. Candidate 1 received 0 votes; candidate 2 received 29 votes; candidate 3 received 1 vote. Candidate 2, Maria Intero, will receive the award this year. It was agreed that in the future the information about the candidates will be circulated by email along with the list of criteria for selection in advance of voting. It was agreed that we will revisit the selection criteria for the Mellow's award in the future. Someone will look in the minutes to see if there exists a similar award for graduate students. If not, Dr. Batra will suggest creating one at the beginning of next year.

6. Elections for department committee members were held.

a. Graduate committee:

- i. Nominees: M. Leonard, C. Mazak, C. Fleck, N. Leder, N. Batra, L. Rodriguez, L. Flores, G. Griggs.
- ii. C. Mazak, L. Flores, and G. Griggs were elected to serve on the graduate committee.

b. Personnel committee:

- i. Nominated: R. Knight, J. Irizarry, M. Ortiz, L. Rodriguez
- ii. R. Knight and J. Irizarry were elected to serve on the ~~graduate~~ ^{personnel} committee.

7. Announcements: Welcome to Dr. Rosita Rivera! Dr. Mary Sefranek has accepted the position in the ESL sector.

8. Dr. Moisés Orengo, Dean of the College of Arts and Sciences, chaired a discussion of the process for convening a *Consulta* for recommending a permanent director of the department. He announced that the rector has authorized a search, and that the

department now had to elect 4 people (*docente con permanencia*), by secret ballot, to make up the "Comité de Consulta." The committee must also have one elected student representative. Please consult the *regla*, section 40, for more information about this process. Once the committee is formed, it has a maximum of 60 days to submit a report. If we want to try to do a search outside the system, we need to have an open *plaza*. The Dean has some money to help with this search. The new committee should consult with the dean about scheduling a student vote for the election of their representative.

a. Nominees for the *comite de consulta*: J. Lugo, E. Pratt, L. Rodriguez, M. Leonard, S. Rios, N. Batra, J. Irizarry, M. Ortiz.

b. J. Lugo, E. Pratt, M. Leonard, and M. Ortiz were elected to serve on the committee.

9. A motion to table the election of an award committee was approved unanimously.

10. Committee Reports. Written reports are due to Dr. Virtanen by May 22. Please also submit electronic copies to her by that date. Reports were given by the following committees:

- a. Dialogue Committee
- b. Linguistics Sector
- c. Literature Sector
- d. ESL Sector
- e. English Education Sector
- f. Assessment Committee
- g. Orientation Committee
- h. Graduate Committee
- i. Personnel Committee
- j. Library Committee
- k. Writing Track Committee
- l. Curriculum Committee
- m. Tech Committee
- n. Grievance Committee
- o. Activities Committee
- p. MAEE-Two Track Committee
- q. MA in Literature Committee
- r. 3103-102
- s. 3201-202
- t. 3211-3212
- u. 3225
- v. 3227
- w. 3236

Meeting adjourned at 5:30 p.m.

Minutes taken by C. Mazak