

**DEPARTMENT OF ENGLISH**

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**DEPARTAMENTO DE INGLES**

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**MASTER OF ARTS IN ENGLISH EDUCATION PROGRAM**  
**[JAN. 2011]**  
**FIRST-SEMESTER ADVISING MEETING RECORD**

**Student's name:** \_\_\_\_\_

**Temporary advisor's name:** \_\_\_\_\_

As an incoming student, I understand that I have been assigned a **temporary advisor** for my first semester in the program. I have met with my assigned **temporary advisor** and have discussed the following documents, policies and protocols pertinent to graduate studies in the English Department and at the University of Puerto Rico-Mayagüez:

- Certificación 09-09: Policies Governing Graduate Studies at UPRM*
- The MAEE Graduate Student Handbook
- Process and timetable for submitting the Plan of Studies
- MAEE degree completion options (thesis and comprehensive exam)
- The student's graduate committee (what it is and how and when it is formed)

I am aware that by the second month of my second semester in the program I will be expected to submit a Plan of Studies, including the name of my permanent advisor or Committee chair and those of other committee members. I understand that my permanent chair and other committee members are chosen by me after consulting them about their availability and willingness to join my thesis or exam committee.

\_\_\_\_\_  
*Student's signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Temporary advisor's signature*

\_\_\_\_\_  
*Date*