



Executive Summary - Responses to MSCHE Questionnaires

April 10, 2014

On November 12, 2013, the UPRM- MSCHE Steering Committee sent questionnaires to Academic and Administrative Directors to gather essential information needed for the preparation of the Self-Study Report to be submitted to MSCHE. On November 8 and 22, 2013, the Committee met with the Directors in Monzón 201. At the meeting, they stressed that during the first semester 2013-2014, they did not have sufficient time to answer the questionnaires. As a result, the Steering Committee agreed to extend the deadline for handing in the questionnaires to February 13, 2014. Moreover, the committee offered to have an additional meeting with the Directors prior to the February 13, 2014 deadline. Subsequently, the Steering Committee met with the Directors on January 31, 2014 to clarify their questions and doubts.

On February 13, the committee had not yet received numerous questionnaires. The MSCHE Coordinator sent various e-mails to the Deans requesting assistance in notifying and urging the directors to respond. However, effective Wednesday, April 9, 2014, the directors shown in the tables below still have not responded.

Notice that although more than 70% of the Administrative Directors have replied, given the prominence of the offices that have not responded, the Steering Committee has not been able to maintain its work schedule because the missing information is essential in the preparation of the Self-Study Report.

Table 1. The eight administrative directors (out of 28) who still have not responded the questionnaires.

Office	Director
OIIP	Héctor Jiménez
Graduate Studies Office	Raúl Machiavelli
Buildings and Grounds	Roberto Ayala
Finance Office	Ángel Perez
R&D Center	Marisol Vera
Budget Office	Wilson Crespo
SEA	Luis Mejía
EEA	Elvin Román
Child Care Network	Maritza Arroyo

The situation with the Administrative Directors is not better; fewer than 50% have not completed the questionnaires – although all of them have started the process. A report provided by the OIIP to the Coordinator shows the number of students serviced by each department per semester (See Appendix). This semester, UPRM, in all its courses, is offering 65,474 spaces to students; more than 45% of these spaces are in the departments of Biology (11.0%), Chemistry (8.7%), Mathematical Sciences (8.6%), Social Sciences (8.2%), General Engineering (3.4%) and the College of Business Administration (5.4%). None of these units have completed the questionnaires yet. The feedback of the 16 Academic Directors

who still have not replied (listed in Table 2) is essential since it will provide information that best reflects the needs of the programs that serve the bulk of our student population; these 16 academic units are offering more than 52% of the spaces in courses this semester. Again, their lack of response is negatively impacting the work schedule of the Steering Committee.

Table 2. The 16 academic directors (out of 28) who still have not completed all the questionnaires.

Academic Unit	Director	Closed questions	Open questions regarding Standards			
			1-3	4-7	8-10	11-14
Agricultural Sciences	Ángel González	Yes	No	No	No	No
Biology	Nanette Diffoot	No	No	No	No	No
Biotechnology	Carlos Ríos	Yes	No	No	No	No
Ciencias y Tech Alimentos	Edna Negrón	No	Yes	Yes	Yes	Yes
College of Business Administ.	Lucyann Fernández	Yes	Yes	No	Yes	No
Cultivos y CC. Agroambien.	Elvin Román	No	No	No	No	No
Cultivos y CC. Agrícolas	Winston de la Torre	No	No	No	No	No
Educ. Agrícola	David Padilla	No	No	No	No	No
INGE	Jaime Ramírez	No	Yes	No	Yes	No
INME	Ricky Valentin	No	Yes	Yes	Yes	No
INPE	José Latorre	No	No	No	No	No
INQU	Aldo Acevedo	No	No	No	No	No
Marine Sciences	John Kubaryk	No	No	No	No	No
Mathematical Sciences	Omar Colón	No	No	No	No	No
Química	René Vieta	No	No	No	No	No
Social Sciences	Douglas Santos	Yes	Yes	Yes	Yes	No

All responses provided by the administrative and academic directors reflect the status of their programs, their strength and weaknesses, and will provide the Steering Committee with important information to begin the analysis for the Self-Study Report. It is vital that the academic and administrative directors complete the questionnaires and provide the requested materials for this report. Therefore, we request your assistance, once again, in instructing the administrative personnel of their responsibilities with the institution and the significance of their responses, and requesting their thorough cooperation in completing the questionnaires by April 23, 2014.

DEPARTAMENTO	Estudiantes atendidos				
	2011-2012 SEM-1	2011-2012 SEM-2	2012-2013 SEM-1	2012-2013 SEM-2	2013-2014 SEM-1
Departamento de Administración de Empresas	3919	3570	3709	3488	3533
Departamento de Agronomía y Suelos	1076	868	1050	937	1152
Departamento de Biología	7651	6563	7162	6492	7207
Departamento de Biotecnología Industrial	22	30	20	25	21
Departamento de Ciencia y Tecnología de Alimentos	114	149	123	122	104
Departamento de Ciencias Marinas	94	80	101	95	83
Departamento de Ciencias Sociales	5217	5283	5731	5079	5338
Departamento de Economía	1148	1127	1144	1061	1350
Departamento de Economía Agrícola	325	320	297	318	313
Departamento de Educación Agrícola	227	261	234	229	214
Departamento de Educación Física	3060	2248	2600	2056	2869
Departamento de Enfermería	494	639	518	569	479
Departamento de Estudios Hispánicos	3180	2708	2869	2651	2965
Departamento de Física	2901	2715	2918	2494	2817
Departamento de Geología	1135	959	952	826	952
Departamento de Horticultura	402	471	456	419	399
Departamento de Humanidades	4513	3970	4113	3693	3796
Departamento de Industrias Pecuarias	1318	1160	1251	1229	1516
Departamento de Ingeniería Eléctrica y Computadoras	2851	2776	2874	2716	2806
Departamento de Ingeniería Agrícola	186	235	202	176	165
Departamento de Ingeniería Civil	1951	1953	1898	1818	1844
Departamento de Ingeniería General	2329	2177	2293	2005	2245
Departamento de Ingeniería Industrial	1164	1146	1070	1077	1094
Departamento de Ingeniería Mecánica	1613	1581	1556	1727	1667
Departamento de Ingeniería Química	1341	1261	1175	1171	1083
Departamento de Inglés	5125	4591	4669	4218	4492
Departamento de Matemáticas	6266	5446	5765	4889	5662
Departamento de Protección de Cultivos	303	389	325	366	375
Departamento de Química	5594	5715	5944	5563	5705
División de Educación Continua y Estudios Profesionales	1188	1099	1065	1109	1016
Ninguno	2216	409	1993	433	2212
Grand Total	68923	61899	66077	59051	65474