**Cooperative Agreement**

**Quarterly Progress Report**

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| Grantee Name: Puerto Rico Agriculture Extension Service (PRAES) | |
| Project Title: Urban Agriculture and Small High Tunnel Outreach Program | |
| Agreement Number: 68-F352-17-182 | |
| Project Director: Dr. Myrna Comas  myrna.comas@upr.edu | Phone (787)613-0134 |
| Contact Person Information:  Roberto Rigau  robertoluis.rigaullorens@upr.edu | Phone  (787)765-8000 |
| Period Cover by Report: 05/01/2018-06/30/2018 | |
| Project End Date: August 1, 2010 | |
| 1. General Report of Progress 2. Coordinate work with PRAES Administrative Office   We met with PRAES officer that will be related with the project. On this meeting we present the project plan, objective and personnel. In the meeting was present PRAES budget, finance, human resource, external resource office and personnel from NRCS.   1. Staff planning meeting   To overarching work plan we had group and individual meeting to provide common understanding roles, responsibility and relationships among the project and the staff.   1. Technical meeting   As for progress in technical work we celebrated individual meetings with professor that will work with Community Gardens Curriculum, Crops for High Tunnel Guide and Community Organization Guide. Every one began to collect data for their publications. | |
| 1. Comparison of Actual and Proposed Accomplishments   Originally the effective dates for this project was from August 28, 2017 through August 1, 2019. After the hit of Hurricane Maria that devastated Puerto Rico we request a no-cost extension that was approved by NRCS until July 31, 2020. We work with the PRAES staff to redesign and reschedule our agenda taking into consideration our participant’s wellbeing and evolving reality. In the new agenda we plan coordinate work with PRAES administrative offices and acquire computational devices and expandable materials by August 2018, already we began this work. Also we began staff planning meeting and obtained from PR NRCS high tunnel granting farmers list. Now we need to identify active projects to begin outreach program.  Already as proposal was present we didn’t accomplish any of our objectives, all staff began to collect data for curriculum and guides. | |
| 1. Describe the work that you anticipate completing in the next six month  * Complete PRAES Human Resources Documentation * Cleveland Ohio travel * High Tunnels Poster Design * Community Gardens Curriculum * PR Agribusiness Development Plan | |