**Cooperative Agreement**

**Quarterly Progress Report**

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| Grantee Name: Puerto Rico Agriculture Extension Service (PRAES) | |
| Project Title: Urban Agriculture and Small High Tunnel Outreach Program (PAU) | |
| Agreement Number: 68-F352-17-182 | |
| Project Director: Dr. Myrna Comas  myrna.comas@upr.edu | Phone (787)613-0134 |
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| Period Cover by Report: 07/01/2019-09/30/2019 | |
| Project End Date: August 1, 2020 | |
| 1. General Progress Report 2. Staff meeting to follow up on project works. 3. Farmer’s technical assistance - Visit 3 farmers to begin the outreach process. 4. Development of Community Gardens Curriculum, pending to print in PRAES Print Office 5. Offered training of PR Agribusiness Development Plan Guide “*Planificando Mi Finca*”, “*Guía para el Agroempresario Plan para el Establecimiento y Desarrollo de una Empresa Agrícola”* and Electronic Agricultural Enterprise Plan Guide to 12 PRAES county agents 6. Promoted NRCS High Tunnel System program to Non-Governmental Organization in Cataño, San Juan and Trujillo Alto 7. Printed Urban Agriculture High Tunnel Promotion poster and distributed to all PRAES office | |
| 1. Comparison of Actual and Proposed Accomplishments  * We had a delay in Community Gardens Curriculum Guide, know is pending to print in PRAES printing office and guide training will be coordinated before December 2019 * We continue offering technical assistance to small farmers on NRCS high tunnel assistance program. * Finished all PRAES Business Plan Training including electronic version that was programed for September 2019 * The Urban Agriculture Tool Kit draft was presented to NRCS, Farm Service Agency, Rural Development, Departamento de Agricultura, Servicio de Extensión Agrícola, Food Nutrition Service and Forest Service administrative office for their review and recommendations. * We continue working on Crops for High Tunnel Guide and Community Organization Guide | |
| 1. Describe the work that you anticipate completing in the next six month  * Print Community Gardens Curriculum and offer training * Print Urban Agriculture Tool Kit, Agricultural Community Organization Guide and Crops for High Tunnel Guide | |