

# MEETING MINUTES

## STEERING COMMITTEE



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Date: November 13, 2023

Time: 9:00 AM – 12:00 PM

Room: Celis 119

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### **IN ATTENDANCE**

Dr. Nancy V. Vicente Vélez, Coordinator  
Dr. Rosita L. Rivera Rodríguez, Co-Coordinator  
Dr. Francisco M. Monroig Saltar, Member  
Dr. Edly Santiago Andino, Member  
Dr. Jonathan Muñoz Barreto, Member (**Excused**)  
Dr. Anidza Valentín Rodríguez, Member  
Dr. José R. Ferrer López, Member (**Excused**)  
Prof. Griselle M. Toro Comas, Member  
Mr. Humberto L. Nieves Martínez, Administrative Officer

### **MATTERS DISCUSSED**

- **Self-Study Design** – The Self-Study Design document was updated and approved. The final document would be sent to the Middle States Commission on Higher Education (MSCHE) liaison.
- **Web Page** – The web page was presented to the Steering Committee. The collaborating students and creators of the website were asked to take notes of the suggestions offered in this regard to update or improve the website. Among the suggestions were updating the list of workgroups, placing the updated Self-Study Design, and placing an important announcements section.
- **Report** – Discussion of the format for the final report.
- **Questionnaires** – Discussion of the current status of questionnaires responses received.

**NEXT MEETING**

Date: November 27, 2023

Time: 9:00 AM – 12:00 PM

Room: Celis 119