MEETING MINUTES
STEERING COMMITTEE

Date: October 11, 2023
Time: 9:00 AM – 12:00 PM
Room: Celis 119

IN ATTENDANCE
Dr. Nancy V. Vicente Vélez, Coordinator
Dr. Rosita L. Rivera Rodríguez, Co-Coordinator
Dr. Francisco M. Monroig Saltar, Member
Dr. Edly Santiago Andino, Member
Dr. Jonathan Muñoz Barreto, Member
Dr. Anidza Valentín Rodríguez, Member (Excused)
Dr. José R. Ferrer López, Member
Prof. Griselle M. Toro Comas, Member
Mr. Humberto L. Nieves Martínez, Administrative Officer

MATTERS DISCUSSED
- **Presentation** – Preparation of a brief presentation for the Academic Senate on the status of work of the Steering Committee.

- **Questionnaires** – Evaluation of the status of previously circulated questionnaires and continue collecting data through the questionnaires.

- **Email** – Request access to the Steering Committee’s previously established email account (middlestates_rum@upr.edu).

- **Web Page** – Creation of a web page to keep the university community informed of all the events of the Steering Committee.

- **Timeline** – Evaluation and modification of the timeline to adjust it to the new tasks of the Steering Committee.

- **Workgroups** – Restructuring workgroups and identification of possible new members.
NEXT MEETING

Date: October 16, 2023
Time: 9:00 AM – 12:00 PM
Room: Celis 119