

**DEPARTMENT OF ENGLISH**

Faculty of Arts and Sciences  
University of Puerto Rico  
Mayagüez Campus  
PO Box 9000  
Mayagüez, Puerto Rico 00681-9000  
(787) 832-4040 – Ext. 3064



**DEPARTAMENTO DE INGLÉS**

Facultad de Artes y Ciencias  
Universidad de Puerto Rico  
Recinto Universitario de Mayagüez  
Apartado Postal 9000  
Mayagüez, Puerto Rico 00681-9000  
(787) 832-4040 – Ext. 3064

**MASTER OF ARTS IN ENGLISH EDUCATION PROGRAM**  
**REQUEST TO TAKE THE MAEE COMPREHENSIVE EXAM (Rev. Feb 2012)**

This form must be submitted the semester prior to taking the examination. Students who have not submitted this form one semester prior to taking the examination will not be allowed to register for or take the examination.

*(Submit the original to the Department Chair and a copy to the Graduate Program)*

**Name:** \_\_\_\_\_

*Last name/s (as it appears on your registration)      First name      MI*

**Student Number:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Current date:** \_\_\_\_\_ **Semester of Exam:** \_\_\_\_\_

*(i.e. Fall 2012)*

*Coordinator)*

I hereby request to take the **MAEE Comprehensive Examination**. I have read the Examination Policy and Study Guide and have met with my committee members to assemble a reading list, prepare study questions, define the topic for the specialization question, and schedule all components of the examination.

Please attach to this sheet your proposed reading lists for all three questions. The three separate reading lists should follow the appropriate format for a works cited page and include all necessary citation information. Each reading list should include a minimum of twenty recent academic sources (scholarly journals, book chapters or books, dissertations, etc) for each part of the exam (Applied Linguistics, Pedagogy, and the specialization). This reading list is developed by the student in close consultation with his/her committee members. The student and his/her chair will also decide which form of citation will be used (MLA or APA). Sources on the list may overlap.

Our agreements are indicated below:

<b>Applied Linguistics Exam</b>	<p><b>Date:</b> _____ <b>Time:</b> _____ <i>day, mm/dd/yyyy</i></p> <p><b>Study Questions:</b></p> <p>1. _____ _____</p> <p>2. _____ _____</p> <p>3. _____ _____</p>
<b>Pedagogy Exam</b>	<p><b>Date:</b> _____ <b>Time:</b> _____ <i>day, mm/dd/yyyy</i></p> <p><b>Study Questions:</b></p> <p>1. _____ _____</p> <p>2. _____ _____</p> <p>3. _____ _____</p>
<b>Specialization Question</b>	<p><b>Start Date:</b> _____ <b>Time:</b> _____ <i>day, mm/dd/yyyy</i></p> <p><b>Finish Date:</b> _____ <b>Time:</b> _____ <i>day, mm/dd/yyyy</i> <i>(no more than 14 days total from the time of start to the time of finish)</i></p> <p><b>Study Questions:</b></p> <p>1. _____ _____</p> <p>2. _____ _____</p> <p>3. _____ _____</p>

**Date of Oral Defense:** \_\_\_\_\_  
*day, mm/dd/yyyy*

**Time:** \_\_\_\_\_

I understand that this request commits me to taking the classroom exam and submitting and defending the specialization question on the dates indicated above. If I decide not to take the classroom exam on these dates, I must file an *MAEE Comprehensive Exam Cancellation Request* at least ten working days before the date of the first exam. Failure to submit a timely *Cancellation* will result in this *Request* counting as an official attempt to pass the exam.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*

\_\_\_\_\_  
 Committee Chair's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*

\_\_\_\_\_  
 Committee Member's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*

\_\_\_\_\_  
 Committee Member's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*

\_\_\_\_\_  
 Graduate Program Coordinator's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*

\_\_\_\_\_  
 Department Chair's Signature

\_\_\_\_\_  
 Date *mm/dd/yyyy*