



## DONATIONS FORM

### Donor's Information

<b>Name of Donor</b> (Organization or Individual)	<b>E-mail and/or Postal Address</b>
	<b>Phone Number</b>

### Donation Information

Purpose of donation: <input type="checkbox"/> UPRM <input type="checkbox"/> Students grants <input type="checkbox"/> Other (see attachment) _____ <input type="checkbox"/> <i>With restrictions or specifications (see attachment)</i> <input type="checkbox"/> <i>Without restrictions or specification</i>	Amount (value) \$ _____ (Please select type of transaction)				
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-right: 1px solid black;">Check # _____</td> <td style="width: 50%;">In Kind ( <input type="checkbox"/> )</td> </tr> <tr> <td style="border-right: 1px solid black;">Credit Card ( <input type="checkbox"/> )</td> <td>EFT ( <input type="checkbox"/> )</td> </tr> </table>	Check # _____	In Kind ( <input type="checkbox"/> )	Credit Card ( <input type="checkbox"/> )	EFT ( <input type="checkbox"/> )
Check # _____	In Kind ( <input type="checkbox"/> )				
Credit Card ( <input type="checkbox"/> )	EFT ( <input type="checkbox"/> )				

The Donor acknowledges that

1. The listed donation is made freely and voluntarily without intent to limit in any way the commitment of the University of Puerto Rico at Mayagüez to the principles of academic freedom and that they are, in no way, in opposition to the Law of the US Federal Government or Puerto Rico or any applicable regulation of the University. The listed donation is not made in support of an external product or service and there is no known conflict of interest between the parties.

2. The University of Puerto Rico (UPR) is a public higher education institution. Donations made to UPR are tax deductible by donors, under section 170(b)(1)(A) and 170(b)(1)(A)(v) of the US Government Internal Revenue Code, if made for public purposes. UPR is eligible to receive tax deductible charitable contributions under section 170(c) of the US Government Internal Revenue Code. Donors will have the right to claim federal tax deductions, subject to certain limitations, if donations are made according to the applicable code dispositions.

Donor's representative name: \_\_\_\_\_

Donor's representative signature: \_\_\_\_\_

For the purpose of accountability, the *name* and *email* of the UPRM employee certifying this donation and its purpose is: \_\_\_\_\_

<b>Instructions to submit this form:</b>
For EFT, credit card and 'in-kind' donations: send your receipt with this form to <a href="mailto:carmenp.pares@upr.edu">carmenp.pares@upr.edu</a> **For additional information, please contact: Carmen P. Parés, M. 787-481-6623, O. 787-832-4040 ext .2998 <a href="mailto:carmenp.pares@upr.edu">carmenp.pares@upr.edu</a>
For check donations: write your check payable to <b>UPR Mayaguez</b> . Please send this form with your check to: <b>UPR Mayaguez, Chancellor's Office, Box 9000 Mayaguez, PR 00681</b>

Approved by: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)  
Dr. Agustín Rullán Toro, Chancellor

Antes, ahora y siempre... ¡COLEGIO!

**Attachment I**  
(donation form)

Purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donors or legal representative Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_

**Applicant's Office** \_\_\_\_\_

Information of the Donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Letter of Approval \_\_\_\_\_ Identification # \_\_\_\_\_

Amount of Donation Received: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Deposited in Account number: \_\_\_\_\_

**Chancellor's Office**

Approved by Chancellor: \_\_\_\_\_ Date: \_\_\_\_\_

Sent to Dept. of Finances by: \_\_\_\_\_ Date: \_\_\_\_\_

**Department of Finances**

Deposit #: \_\_\_\_\_

Returned to: \_\_\_\_\_ Date: \_\_\_\_\_