# STUDENT HANDBOOK OF NURSING



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#### INTRODUCTION

THE FACULTY OF THE NURSING DEPARTMENT RECOGNIZES THAT STUDENT ORIENTATION IS PART OF ITS ACADEMIC COMMITMENT. FOR THIS REASON, THIS MANUAL HAS THE PURPOSE OF PROVIDING INFORMATION TO THE STUDENT THAT WILL SERVE THEM AS A GUIDE TO HELP THEM BE SUCCESSFUL IN THEIR PROGRAM OF STUDY. THE CONTENT OF THIS MANUAL IS SPECIFICALLY RELATED TO INFORMATION ON THE BACHELOR OF SCIENCE IN NURSING PROGRAM, WITH THE STUDY PROGRAM AND THE REGULATIONS APPLICABLE TO THIS DEPARTMENT. IN ADDITION, REFERENCE WILL BE MADE TO INSTITUTIONAL RULES AND POLICIES.

THE NURSING DEPARTMENT, AS AN INTEGRAL UNIT OF THE UNIVERSITY OF PUERTO RICO COLLEGE OF ARTS AND SCIENCES, MAYAGÜEZ CAMPUS, SHARE THE GOALS AND IDEALS OF EXCELLENCE OF THIS INSTITUTION IN THE AREAS OF TEACHING, RESEARCH, AND SERVICE TO THE COMMUNITY. THE NURSING DEPARTMENT WORKS IN HARMONY WITH THE VISION AND MISSION OF THE UNIVERSITY OF PUERTO RICO, MAYAGÜEZ UNIVERSITY CAMPUS AND THE COLLEGE OF ARTS AND SCIENCES.

THE DEPARTMENT OF NURSING OFFERS AN EDUCATIONAL PROGRAM LEADING TO A BACHELOR OF SCIENCE DEGREE IN NURSING. THE PROGRAM HAS THE ACCREDITATION OF THE ACCREDITING COMMISSION FOR EDUCATION IN NURSING, (ACEN). IN ADDITION, IT MEETS THE REQUIREMENTS OF THE MIDDLE STATES ASSOCIATION AND ACCREDITATION OF COLLEGES AND THE BOARD OF POST-SECONDARY INSTITUTIONS OF THE PUERTO RICO DEPARTMENT OF STATE. THE STUDY PROGRAM FOR THE BACHELOR OF SCIENCE DEGREE IN NURSING CONSISTS OF FOUR YEARS OF UNIVERSITY STUDIES TO COMPLETE A TOTAL OF 144 CREDITS.

#### VISION

PREPARING RESPONSIBLE, COMPETENT AND COMMITTED NURSING PROFESSIONALS TO IMPROVE THE QUALITY OF LIFE OF PUERTO RICAN AND INTERNATIONAL SOCIETY.

#### **MISSION**

PREPARING HIGHLY QUALIFIED NURSING PROFESSIONALS WHO PARTICIPATE IN THE PROMOTION AND MAINTENANCE OF HEALTH, PREVENTION AND MANAGEMENT OF DISEASE, REHABILITATION AND HEALTH CARE IN THE TERMINAL STAGE, AT ALL LEVELS OF PROVISION OF HEALTH SERVICES IN A DIVERSE SOCIETY, AS WELL HOW TO CONTRIBUTE TO PUBLIC HEALTH CARE POLICY.

#### **GRADUATE PROFILE**

THE GRADUATES OF THE BACHELOR'S DEGREE PROGRAM IN NURSING SCIENCES AT THE UNIVERSITY OF PUERTO RICO, MAYAGUEZ UNIVERSITY CAMPUS, ARE GENERAL PROFESSIONAL NURSES WHO HAVE EMPIRICAL AND THEORETICAL KNOWLEDGE IN BIOPSYCHOSOCIAL AND HUMANISTIC SCIENCES AND NURSING SCIENCES. THEY INCORPORATE THIS KNOWLEDGE ALONG WITH PROFESSIONAL JUDGMENT AND THEIR PROFESSIONAL ROLE TO DESIGN, MANAGE AND COORDINATE COMPETENT AND CULTURALLY SENSITIVE NURSING CARE IN MULTIPLE SETTINGS. THEY SYNTHESIZE EVIDENCE TO PROVIDE AND PROMOTE SAFETY AND QUALITY CARE THAT WILL CONTINUOUSLY ALLOW THE PERSON-PATIENT-CLIENT SYSTEM TO PROGRESS TOWARDS HIGH LEVELS OF WELL-BEING IN THE HEALTH-ILLNESS CONTINUOUS. THE GRADUATE ADAPTS TO CHANGES RELATED TO CULTURE, ECOLOGY, ECONOMY, POLITICS, AND THE EXPANSION OF SCIENTIFIC KNOWLEDGE AND TECHNOLOGY. THEY USE THE NURSING PROCESS AS A SYSTEMATIC METHOD TO ESTIMATE, DIAGNOSE, PLAN, INTERVENE AND EVALUATE THE RESULTS OF NURSING INTERVENTIONS. GRADUATES APPLY LEADERSHIP SKILLS IN THE PROVISION OF HEALTH SERVICES AND ACT INDEPENDENTLY AND COLLABORATIVELY WITH OTHER PROFESSIONAL AND NON-PROFESSIONAL MEMBERS OF THE HEALTH CARE TEAM.

GRADUATES ARE RESPONSIBLE FOR THEIR ONGOING PROFESSIONAL AND PERSONAL DEVELOPMENT AND ARE ALERT TO DYNAMIC CHANGES AND TRENDS IN PROFESSIONAL NURSING PRACTICE. THEY ARE RESPONSIBLE, RESPECTFUL AND HONORABLE CITIZENS IN THEIR COMMITMENT TOWARDS THE PROFESSION AND SOCIETY. THEY HAVE THE MINIMUM REQUIREMENTS NECESSARY TO APPLY FOR THE BOARD OF NURSES EXAMINATION EXAM OF PUERTO RICO AND THE UNITED STATES NATIONAL COUNCIL OF NURSING BOARDS.



Capping Ceremony

#### RESULTS OF THE BACHELOR OF SCIENCE IN NURSING PROGRAM

#### EXPECTED STUDENT LEARNING OUTCOMES

At the end of the program, the student:

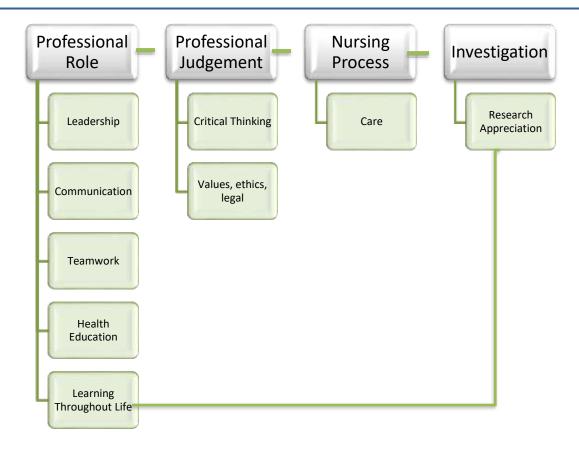
- 1. Applies knowledge and skills of nursing sciences and other disciplines while offering care to the person-client-patient system and according to its relevance with the promotion and maintenance of health, prevention, management and rehabilitation of the patient and care at the end of life. life.
- 2. Demonstrates competencies in knowledge and skills of leadership, communication and interpersonal relationships when managing nursing care in a collaborative effort with the person-patient-client system.
- 3. Provides and promotes safe and quality care that will allow the continuous progress of the person-patient-client system towards high levels of well-being as they adapt to changes.
- 4. Integrates critical thinking, professional judgment, values, and ethical/legal principles within general nursing practice.
- 5. Acts as an evolving scholar by demonstrating ongoing professional development, using creative thinking, technology, and evidence-based thinking as a basis for decision making and problem solving.
- 6. Incorporates professional nursing roles while providing holistic, competent, and culturally sensitive nursing care in multiple settings.

#### PROGRAM RESULTS

The BSN program produces:

- 1. A graduate with the appropriate skills to prepare for the role.
- 2. Graduation rate: 85% of students graduate in the time required according to institutional policy (up to 6 years for a BSN).
- 3. Nursing Board Approval Rate: 90% of our graduates pass the Board of Nursing Examination Board Examination of Puerto Rico on the first attempt.
- 4. Employability: 90% of our graduates are employed in nursing in the first 6-9 months after graduation.
- 6. Satisfaction of graduating students and graduates: 85% of graduating students respond to the questionnaire on the quality of the program and level of satisfaction as satisfactory (qualitative and quantitative measures), 90% of graduates show that they are satisfied with the achievement of competencies and with the program (qualitative and quantitative measures).

#### **DOMAIN** AND COMPETENCIES OF THE BACHELOR OF SCIENCE IN NURSING PROGRAM





INITIATION CEREMONY TO THE PROFESSION

# STUDY PROGRAM

# FIRST YEAR

First Semester		
		<u>Credits</u>
*INGL 3	First Year English Course	3
CIBI 3031	Introduction to Biological Sciences I	3
PSIC 3001	Principles of Psychology I	3
<b>MATE 3171</b>	Pre-Calculus I or MATE 3086 – Mathematical Reasoning	3
QUIM 3141	Principles of General, Organic and Biological Chemistry I	4
EDFI	Course in Physical Education	1
	TOTAL	17

Second Semeste	<u>er</u>	
		<u>Credits</u>
*INGL	First Year English Course	3
CIBI 3032	Introduction to Biological Sciences II	3
PSIC 3002	Principles of Psychology II	3
**MATE	Recommended course in MATE	3
QUIM 3142	Principles of General, Organic and Biological Chemistry II	4
ENFE 3005	Introduction to Nursing	3
	TOTAL	19

# SECOND YEAR

		<u>Credits</u>
*INGL 3	Second Year English Course	3
*ESPA 3101	Basic Spanish Course I	3
BIOL 3715	Anatomy and Physiology	3
BIOL 3716	Laboratory of Anatomy and Physiology	1
ENFE 3015	Interpersonal Relations in Nursing	3
ENFE 3021	Introduction to Clinical Nursing I	4
EDFI	Course in Physical Education	1
	TOTAL	18

Second Semester		
		<u>Credits</u>
*INGL 3	Second Year English Course	3
*ESPA 3102	Basic Spanish Course	3
ENFE 3022	Introduction to Clinical Nursing II	4
ENFE 3035	Nutrition Basics	2
ENFE 3045	Psychiatric Nursing	6

# THIRD YEAR

<u>First Semester</u>		
		<u>Credits</u>
ESPA 3	Basic Spanish level course	3
HUMA 3111	Introduction to Western Culture I	3
BIOL 3725	Microbiology	4
ENFE 4001	Maternal-Neonatal Nursing	6
	***Course in Social Sciences or Economics	3
	TOTAL	19

Second Semeste	<u>er</u>	
		<u>Credits</u>
ESPA 3	Basic Spanish level course	3
HUMA 3112	Introduction to Western Culture II	3
ESMA 3015	Elementary Stat	3
ENFE 4002	Maternal and Child Nursing II	6
	***Course in Social Sciences or Economics	3
	TOTAL	118

# FOURTH YEAR

First Semester		
		<u>Credits</u>
ENFE 4015	Nursing Services Management	3
ENFE 4031	Medical-Surgical Nursing I	6
ENFE 4041	Nursing Seminar I	1
<b>ELECTIVAS</b>		9
	TOTAL	19

Second Semes	<u>ter</u>	
		<u>Créditos</u>
ENFE 4025	Community Health Nursing	6
ENFE 4032	Medical-Surgical Nursing II	6
<b>ENFE 4042</b>	Nursing Seminar II	1
ELECTIVAS		3
	TOTAL	16

#### **TOTAL CREDITS: 144**

\*Refer to the Advanced Placement Academic Regulations Section.

(Undergraduate Catalog - UPRM-RUM, 2019-2020) (http://www.uprm.edu/academics/catalog/)

<sup>\*\*</sup> MATE 3172 ó COMP 3057 ó COMP 3010

<sup>\*\*\*</sup> Select course in Social Sciences: ANTR 3005, ANTR 3015, ANTR/CISO 4066, CIPO 3011, CIPO 3025, CIPO 3035, CIPO 3095, CIPO 3175, CIPO 4016, CIPO 3036, CIPO 4236, CISO 3121-3122, GEOG 3155, GEOG 3185, HIST \_\_\_\_\_, PSIC 3001-3002, SOCI 3016, SOCI 3261-3262, SOCI 3315 or ECON 3021-3022, ECON 3091-3092, ECON 4037 or ECON 4056.

#### DESCRIPTION OF NURSING COURSES

#### **Bachelor of Science in Nursing**

NURSING COURSES ARE DESIGNED TO BE TAKEN IN A CURRICULAR SEQUENCE. THE CONTENT AND SKILLS OF ONE COURSE ARE REQUIRED FOR THE NEXT COURSE.

**ENFE 3005** - INTRODUCTION TO NURSING. THREE CREDIT HOURS. THREE HOURS OF CONFERENCE PER WEEK. HISTORICAL DEVELOPMENT OF NURSING, ITS EVOLUTION AND CURRENT TRENDS; INTRODUCTION TO THE CONCEPT OF PROFESSIONAL NURSING.

**ENFE 3015** - INTERPERSONAL RELATIONS IN NURSING. THREE CREDIT HOURS. THREE HOURS OF CONFERENCE PER WEEK. PREREQUISITES: PSIC 3002, ENFE 3005 OR AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. INTRODUCTION TO THE STUDY OF NURSING AS AN INTERPERSONAL THERAPEUTIC PROCESS.

ENFE 3021 - INTRODUCTION TO CLINICAL NURSING I. FOUR CREDIT HOURS. TWO HOURS OF LECTURE AND A SIX HOURS LABORATORY PER WEEK. PREREQUISITES: ENFE 3005, CIBI 3002 OR CIBI 3032 OR AUTHORIZATION OF THE DEPARTMENT. CO-REQUISITES: BIOL 3715, BIOL 3716, ENFE 3015 OR AUTHORIZATION OF THE DEPARTMENT. FUNDAMENTAL CONCEPTS, KNOWLEDGE AND SKILLS NECESSARY FOR THE PRACTICE OF PROFESSIONAL NURSING IN ANY CLINICAL AREA.

**ENFE 3022** - INTRODUCTION TO CLINICAL NURSING II. FOUR CREDIT HOURS. TWO HOURS OF LECTURE AND A SIX HOURS LABORATORY PER WEEK. PRE-REQUISITE: ENFE 3021. CO-REQUISITE: ENFE 3035. DEVELOPMENT OF MORE COMPLEX CLINICAL NURSING SKILLS.

**ENFE 3035** - NUTRITION BASICS. TWO CREDIT HOURS. TWO HOURS OF CONFERENCE PER WEEK. CO-REQUISITE: ENFE 3022. BASIC CONCEPTS OF NUTRITION AND ITS RELATIONSHIP TO HEALTH MAINTENANCE; NUTRITIONAL REQUIREMENTS OF VARIOUS MEMBERS OF THE FAMILY; PSYCHOLOGICAL, CULTURAL AND ECONOMIC FACTORS INFLUENCING NUTRITION, WITH EMPHASIS ON APPROPRIATE NUTRITION AT LOW COST; DIETARY PROBLEMS IN SEVERAL DISEASES.

**ENFE 3045** – PSYCHIATRIC NURSING. SIX CREDIT HOURS. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PRE-REQUISITE: ENFE 3015. CO-REQUISITE: ENFE 3022. CARE AND REHABILITATION OF MENTALLY ILL ADULTS AND CHILDREN INTEGRATION OF CARE OF HOSPITALIZED PATIENTS WITH LOCAL AND FAMILY RESOURCES.

**ENFE 4001** - MATERNAL NEONATAL NURSING. SIX CREDIT HOURS. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PRE-REQUISITES: ENFE 3022, ENFE 3035 AND ENFE 3045. CO-REQUISITE: BIOL 3725. THEORY AND CLINICAL EXPERIENCE IN NEONATAL MATERNAL CARE FOLLOWING A FAMILY-CENTRED APPROACH.

**ENFE 4002** — PEDIATRIC NURSING. SIX CREDIT HOURS. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PREREQUISITE: ENFE 4001. THEORY AND CLINICAL EXPERIENCE IN PEDIATRIC CARE CONSIDERING THE STAGES OF GROWTH AND DEVELOPMENT FOLLOWING A CENTRALIZED FOCUS ON THE FAMILY AND ITS ENVIRONMENT.

**ENFE 4015** - MANAGEMENT IN NURSING SERVICES. THREE HOURS CREDITS. THREE HOURS OF CONFERENCE PER WEEK. PREREQUISITE: ENFE 4002 OR AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. IDENTIFICATION AND APPLICATION OF MANAGEMENT PRINCIPLES IN THE PLANNING AND PROVISION OF NURSING CARE.

ENFE 4025 - NURSING IN COMMUNITY HEALTH. SIX CREDIT HOURS. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PREREQUISITE: ENFE 4002 OR AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. CO-REQUISITE: ESMA 3015. CONCEPTS AND PRINCIPLES OF PUBLIC HEALTH AND NURSING; MAJOR HEALTH PROBLEMS IN THE COMMUNITY, THE MEANING OF VITAL STATISTICS AND HEALTH SERVICES IN THE COMMUNITY; INITIATE PUBLIC HEALTH NURSING SKILLS.

ENFE 4031 - MEDICAL-SURGICAL NURSING I. SIX HOURS CREDIT. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PREREQUISITE: ENFE 4002 OR AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. THEORIES, CONCEPTS AND PRINCIPLES THAT GUIDE THE NURSING INTERVENTION IN THE CARE OF THE MEDICAL-SURGICAL CLIENT FROM THE YOUNG ADULT TO THE OLDER ADULT. CONDITIONS OF THE IMMUNOLOGICAL, ENDOCRINE, CARDIOVASCULAR AND RESPIRATORY SYSTEMS ARE DISCUSSED. EMPHASIS IS PROVIDED ON THE INTEGRATION OF PREVENTION MEASURES, PSYCHOSOCIAL ASPECTS OF THE DISEASE, AND PATIENT-CENTERED NURSING CARE. THE LABORATORY EXPERIENCES ARE DESIGNED TO HELP THE STUDENT IN THE IDENTIFICATION OF NURSING CARE NEEDS AND IN THE PLANNING, PROVISION AND ASSESSMENT OF NURSING CARE OF PATIENTS IN THE HOSPITAL SETTING.

ENFE 4032 - MEDICAL-SURGICAL NURSING II. SIX CREDIT HOURS. TWO HOURS OF LECTURE AND TWO SIX-HOUR LABORATORIES PER WEEK. PRE-REQUISITE: NURS 4031. THEORIES, CONCEPTS AND PRINCIPLES THAT GUIDE NURSING INTERVENTION IN THE CARE OF MEDICAL-SURGICAL CLIENTS FROM YOUNG ADULTS TO OLDER ADULTS. CONDITIONS OF THE GENITOURINARY, NEUROLOGICAL, SENSORY, GASTROINTESTINAL, AND MUSCULOSKELETAL SYSTEMS ARE DISCUSSED. EMPHASIS IS PROVIDED ON THE INTEGRATION OF PREVENTION MEASURES, PSYCHOSOCIAL ASPECTS OF THE DISEASE, AND PATIENT-CENTERED NURSING CARE. THE LABORATORY EXPERIENCES ARE DESIGNED TO HELP THE STUDENT IN THE IDENTIFICATION OF NURSING CARE NEEDS AND IN THE PLANNING, PROVISION AND ASSESSMENT OF NURSING CARE OF PATIENTS IN THE HOSPITAL SETTING.

**ENFE 4041** - SEMINAR IN NURSING I. ONE CREDIT HOUR. ONE HOUR OF CONFERENCE PER WEEK. PREREQUISITE: ENFE 4002 OR AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. CO-REQUISITE: ESMA 3015. NURSING RESEARCH, THE APPLICATION OF THE SCIENTIFIC METHOD FOR THE CONCEPTION AND DEFINITION OF A RESEARCH PROBLEM; ITS ETHICAL AND LEGAL ASPECTS.

**ENFE 4042** - SEMINAR IN NURSING II. ONE HOUR CREDIT. ONE HOUR OF CONFERENCE PER WEEK. PREREQUISITE: ENFE 4041 AND ESMA 3015. NURSING RESEARCH: PLANNING AND IMPLEMENTATION PHASES IN THE RESEARCH PROCESS; ITS APPLICATION IN THE SOLUTION OF PROBLEMS IN HEALTH CARE SERVICES. A WRITTEN PROPOSAL WILL BE REQUIRED.

#### ELECTIVE COURSES:

**ENFE 3025**: FUNDAMENTALS OF GERONTOLOGY. THREE CREDIT HOURS. THREE HOURS OF CONFERENCE PER WEEK. STUDY AND ANALYSIS OF FUNDAMENTAL ASPECTS OF THE AGING POPULATION, DEMOGRAPHIC ASPECTS, BIOPSYCHOSOCIAL AND SPIRITUAL CHANGES, PROMOTION AND MAINTENANCE OF HEALTH AND LEGAL CONSIDERATIONS. DEVELOPMENT OF KNOWLEDGE, SKILLS AND ATTITUDES FOR THE PROPER MANAGEMENT OF THE NEEDS AND SPECIAL PROBLEMS OF THE AGING POPULATION.

**ENFE 3116**: FORENSIC NURSING AND SEXUAL ASSAULT. THREE CREDIT HOURS. THREE HOURS OF CONFERENCE PER WEEK. PRE-REQUISITE: ENFE 3021. DISCUSSION AND ANALYSIS OF ESSENTIAL ASPECTS OF FORENSIC NURSING, INCLUDING THE ROLE OF NURSES WITH VICTIMS OF RAPE FROM A BIOPSYCHOSOCIAL INTERVENTION TO THE CONVICTION OF THE OFFENDER. FAMILIARIZATION WITH APPROPRIATE METHODS FOR REPORTING CASES, DOCUMENTATION AND TESTIFYING IN COURT. DISCUSSION OF THE LEGAL ASPECTS IN THE CARE OF VICTIMS OF SEXUAL ASSAULT AND THE LAWS RELATED TO THIS CRIME. CONSIDERATION OF RELEVANT ASPECTS TO OBTAIN THE CERTIFICATION OF S.A.N.E. (SEXUAL ASSAULT NURSE EXAMINER).

**ENFE 3126**: BASIC PRINCIPLES OF PHARMACOLOGY. THREE HOURS CREDITS. THREE HOURS OF CONFERENCE PER WEEK. PRE-REQUISITE: ENFE 3022. DISCUSSION OF THE BASIC INTERACTIONS OF DRUGS AND THEIR EFFECTS IN HUMANS, CONSIDERING ALL THE SYSTEMS: CARDIOVASCULAR, RENAL, ENDOCRINE, IMMUNOLOGICAL AND NERVOUS, AMONG OTHERS. ANALYSIS OF DRUGS FROM THE PERSPECTIVE OF THEIR ACTIONS, DOSES, REACTIONS AND ADVERSE INTERACTIONS. EMPHASIS ON THE STUDY OF THE PHARMACOKINETICS AND PHARMACODYNAMICS OF DRUGS.

**ENFE 3305**: NURSING IN HEALTH PROMOTION. THREE HOURS CREDITS. THREE HOURS OF CONFERENCE PER WEEK. CONCEPTS, MODELS AND THEORIES RELATED TO HEALTH PROMOTION. EMPHASIS ON PROFESSIONAL NURSING, FUNCTIONS IN THE PROMOTION OF THE HEALTH OF INDIVIDUALS, FAMILIES AND COMMUNITIES.

**ENFE 3315:** FUNDAMENTALS OF THANATOLOGY. THREE HOURS CREDITS. THREE HOURS OF CONFERENCE PER WEEK. THEORIES, CONTROVERSIES AND RESEARCH RELATED TO THE DYING PERSON, DEATH, GRIEF AND THEIR IMPLICATIONS IN THE PRACTICE OF THE HEALTH PROFESSIONS.

**ENFE 4991**: UNDERGRADUATE RESEARCH I. ONE TO THREE HOURS OF RESEARCH CREDITS PER WEEK. PREREQUISITES: ENFE 3022 AND AUTHORIZATION OF THE DIRECTOR OF THE NURSING DEPARTMENT. SUPERVISED RESEARCH IN NURSING.

**ENFE 4992**: UNDERGRADUATE RESEARCH II. ONE TO THREE HOURS OF RESEARCH CREDITS PER WEEK. THREE TO NINE HOURS OF RESEARCH PER WEEK. PREREQUISITES: ENFE 4991 AND AUTHORIZATION OF THE DIRECTOR OF THE NURSING DEPARTMENT SUPERVISED RESEARCH IN NURSING.

**ENFE 4995**: COOP PRACTICE THREE TO SIX HOURS CREDITS. PREREQUISITE: AUTHORIZATION OF THE DIRECTOR OF THE NURSING DEPARTMENT. PRACTICAL EXPERIENCE IN NURSING IN COOPERATION WITH PRIVATE INDUSTRY OR GOVERNMENT, JOINTLY SUPERVISED BY THE DEPARTMENT OF NURSING, THE COOP PROGRAM COORDINATOR, AND AN OFFICER OF THE COOPERATING AGENCY.

**ENFE 4996**: SPECIAL TOPICS IN NURSING. ONE TO THREE HOURS CREDITS. ONE TO THREE HOURS OF CONFERENCE PER WEEK. DISCUSSION AND ANALYSIS OF SELECTED TOPICS IN NURSING.

**ENFE 5005**: HEALTH ESTIMATE. THREE HOURS CREDITS. TWO HOURS OF LECTURE AND ONE-THREE HOURS OF LABORATORY PER WEEK. PREREQUISITES: BIOL 3715 AND BIOL 3716 OR THE AUTHORIZATION OF THE DIRECTOR OF THE DEPARTMENT. EXPERIENCES AIMED AT ACHIEVING THE COMPETENCE OF MAKING AN ESTIMATE OF HEALTH: HEALTH HISTORY, PHYSICAL EXAMINATION, DATA ANALYSIS AND CARE PLANNING.

#### ADMISSION POLICY AND PROCESS

#### Admission of New Income to the Nursing Department

CANDIDATES WHO QUALIFY TO STUDY THE BACHELOR'S DEGREE IN SCIENCE IN NURSING AT THE MAYAGÜEZ UNIVERSITY CAMPUS WILL BE ADMITTED IN ACCORDANCE WITH THE PROCEDURES AND GENERAL RULES OF THE INSTITUTION AND THE DEPARTMENT OF NURSING, ACCORDING TO THE UNDERGRADUATE CATALOG.

#### **Academic Requirements and Selection of Candidates**

TO BE ADMITTED AS A NEW STUDENT, THE APPLICANT MUST HAVE A HIGH SCHOOL DIPLOMA OR EQUIVALENT FROM AN EDUCATIONAL INSTITUTION ACCREDITED BY THE PUERTO RICO DEPARTMENT OF EDUCATION, TAKE THE UNIVERSITY ENTRANCE EXAM (CEEB OR SAT) AND COMPLETE THE FORM OF ADMISSION WITH THE CORRESPONDING PAYMENT. ADMISSION IS BASED ON THE ADMISSION RATE FORMULA. THE IGS (GENERAL ADMISSION INDEX) IS BASED ON THE CEEB OR SAT APTITUDE EXAM AND HIGH SCHOOL AVERAGE (50%). ADMISSION IS GRANTED TO STUDENTS WHOSE INDEX STRICTLY COMPLIES WITH THE MINIMUM VALUE ESTABLISHED BY THE UPRM ADMINISTRATIVE BOARD.

TO QUALIFY AS A CANDIDATE FOR ADMISSION TO THE BACHELOR OF SCIENCE IN NURSING PROGRAM, THE STUDENT MUST HAVE ACHIEVED AN IGS OF 290 OR MORE. THE NURSING DEPARTMENT IS IN CONSONANCE WITH THE UPR AND THE UPRM DOES NOT DISCRIMINATE FOR REASONS OF RACE, COLOR, RELIGIOUS OR POLITICAL CREED.

#### **Transfer**

THE STUDENT REQUESTING A TRANSFER SHALL FILE THE APPLICATION AT THE OFFICE OF THE RESPECTIVE REGISTRAR NO LATER THAN THE DEADLINE: FOR THE FIRST SEMESTER AND SUMMER, FEBRUARY 15; FOR THE SECOND SEMESTER, SEPTEMBER 15. THE MINIMUM GPA FOR TRANSFER TO THE NURSING DEPARTMENT IS 2.80.

#### **External Transfers**

THE EXTERNAL TRANSFER STUDENT WILL FILE THE APPLICATION IN THE OFFICE OF THE RESPECTIVE REGISTRAR NO LATER THAN THE DEADLINE: FOR THE FIRST SEMESTER AND SUMMER, FEBRUARY 15; FOR THE SECOND SEMESTER, SEPTEMBER 15.

STUDENTS FROM OTHER UPR UNITS MUST HAVE APPROVED 30 CREDITS TOWARDS THE PROGRAM THAT WAS ORIGINALLY ADMITTED, MEET THE SPECIFIC DEPARTMENTAL REQUIREMENTS TO WHICH THEY ARE APPLYING, AND MAKE THE CORRESPONDING PAYMENT (CERTIFICATION 115, BOARD OF TRUSTEES). FOR TRANSFER TO THE NURSING DEPARTMENT, THE STUDENT MUST HAVE COMPLETED THE REQUIRED CREDITS AND HAVE A GPA OF 2.80 OR HIGHER.

#### **Internal Transfers**

UNDERGRADUATE STUDENTS FROM THE MAYAGUEZ CAMPUS MAY REQUEST TRANSFER FROM ONE PROGRAM TO ANOTHER WITHIN THE CAMPUS. APPLICATIONS MUST BE FILED AT THE REGISTRAR'S OFFICE NO LATER THAN FEBRUARY 15 FOR THE FIRST SEMESTER AND SEPTEMBER 15 FOR THE SECOND SEMESTER AND HAVE APPROVED A MINIMUM OF 30 CREDITS AND MEET THE DEPARTMENTAL GPA REQUIREMENT (2.80).

IT IS RECOMMENDED THAT, IF POSSIBLE, THE STUDENT HAVE PASSED CIBI 3031-3032, PSIC 3001-3002 AND MATE 3171 OR MATE 3086 BEFORE THE TRANSFER AS THIS AVOIDS DELAYS IN THE PROGRAM. THE TOTAL NUMBER OF TRANSFERS THAT A STUDENT CAN REQUEST DURING THE TIME THEY ARE ACTIVE IN THE INSTITUTION, WILL BE TWO.

#### **Articulated Transfer**

THE ARTICULATED TRANSFER PROGRAMS IS AN AGREEMENT BETWEEN THE UNIVERSITY OF PUERTO RICO IN AGUADILLA AND UTUADO AND THE UNIVERSITY CAMPUS OF MAYAGUEZ, IN WHICH STUDENTS WILL COMPLETE THE FIRST YEAR LEADING TO THE UPRM BACHELOR OF SCIENCE IN NURSING IN THEIR CAMPUS AND THEN MAY TRANSFER TO THE MAYAGUEZ UNIVERSITY CAMPUS TO COMPLETE THE DEGREE. IT IS ESSENTIAL THAT THE STUDENT PASS A MINIMUM OF 30 CREDITS IN THEIR UNIT OF ORIGIN AND AMONG THESE HAVE PASSED THE FOLLOWING COURSES: CIBI 3031-3032 (INTRODUCTION TO BIOLOGICAL SCIENCES I & II) OR ITS EQUIVALENT, PSIC 3001-3002 (PRINCIPLES OF PSYCHOLOGY) AND MATE 3171 (PRE-CALCULUS I) OR MATE 3086 (MATHEMATICAL REASONING) AND NURSING 3005 (INTRODUCTION TO NURSING). THEN SHE WILL TRANSFER TO THE NURSING DEPARTMENT OF THE UPRM TO COMPLETE THE DEGREE. THE REQUIREMENTS FOR ADMISSION TO THE ARTICULATED NURSING PROGRAM, IN THE PREVIOUSLY MENTIONED CAMPUSES, ARE THE SAME AS THE ADMISSION REQUIREMENTS OF THE UPRM.

#### Readmission

STUDENTS WITH GOOD ACADEMIC PROGRESS WHO VOLUNTARILY DISCONTINUED THEIR STUDIES OR STUDENTS WHO WERE SUSPENDED FOR ONE YEAR DUE TO LACK OF ACADEMIC PROGRESS, MAY APPLY FOR READMISSION IF

THEY WISH TO CONTINUE STUDIES AT THE UPRM. YOU SHOULD LOOK FOR YOUR APPLICATION AT THE REGISTRAR'S OFFICE AND APPLY ON THE DATES ESTABLISHED BY THE INSTITUTION.



Students of the ENFE 3045 course: Psychiatric Nursing taking the Self Defense course with non-lethal force.

#### ACCREDITATION POLICY FOR NURSING COURSES



The UPRM reserves the right to ACCEPT AS transferred credits those courses taken in other institutions of higher education. Only those courses with a grade of C or higher WILL BE EVALUATED FOR credit accreditation. The maximum number of transferable credits is half of the total credits required by the program. For the validation of approved courses in other institutions, the student will submit the course syllabus, its description and the catalog of the institution of origin. The student will submit all the documents through the concerned office of the institution of origin to the Registrar in the UPRM.

General education courses will be submitted for validation to the corresponding department. The equivalencies will be submitted to validation during the First Semester of studies Nursing courses will be evaluated in the Department Nursing for validation.

#### **SPECIAL PERMISSION**

THE STUDENT WHO WISHES TO TAKE A COURSE OR STUDY IN ANOTHER UNIVERSITY FOR A CERTAIN TIME, BUT REMAIN AS AN UPRM STUDENT, MAY DO SO THROUGH A SPECIAL PERMIT. YOU NEED PERMISSION FROM THE DIRECTOR AND THE DEAN OF THE COLLEGE OF ARTS AND SCIENCES. (SEE UNDERGRADUATE CATALOG).

**COURSE CODING** 

THE COURSES ARE CODED BY 4 LETTERS OF THE ACADEMIC DISCIPLINE.

NON-CREDIT REMEDIAL COURSE, EXAMPLE: INGL 0066

- 1 FIRST LEVEL COURSE ASSOCIATE DEGREE
- 3 COURSES OF THE FIRST 2 YEARS OF THE HIGH SCHOOL PROGRAM (EX. ENFE 3005)
- 4 THIRD AND FOURTH YEAR BACCALAUREATE COURSES (ENFE 4001, ENFE 4031)
- 5 ADVANCED UNDERGRADUATE COURSES TAKEN BY GRADUATE STUDENTS
- **6** GRADUATE COURSES
- 7 DOCTORAL COURSES

#### **GRADING SYSTEM:**

#### INSTRUCTIONAL UNIT:

- 1 CREDIT HOUR INCLUDES 1 HOUR OF CLASS OR 2-4 HOURS OF LABORATORY, EACH WEEK FOR ONE SEMESTER.
- EACH CLASS PERIOD IS 50 MINUTES.
- EACH SEMESTER CONSISTS OF 15 WEEKS OF CLASSES, EXCLUDING FINAL EXAMS.

#### **GRADES:**

IN NURSING, THE SPECIALTY COURSES MUST BE PASSED WITH C OR MORE. THOSE COURSES WITH D MUST BE REPEATED. GENERAL EDUCATION COURSES MAY BE APPROVED WITH D.

- A = 100 90
- B 89 80
- C = 79 70
- D = 69 60
- F = 59 0
- w = WITHDRAWAL AUTHORIZED

#### MAXIMUM ACADEMIC LOAD

REGULAR STUDENTS MAY ENROLL 19 CREDITS PER SEMESTER. IF THE STUDENT HAS A G.P.A. OF 3.0 OR MORE, YOU CAN REGISTER A MAXIMUM OF 21 CREDITS. IF NECESSARY, IN THE LAST TWO SEMESTER, THE STUDENT MAY REGISTER A MAXIMUM OF 21 CREDITS WITH THE RECOMMENDATION OF THE DIRECTOR OF THE DEPARTMENT AND THE APPROVAL OF THE DEAN OF THE FACULTY.

#### ACADEMIC INDEX (AVERAGE)

IT IS THE OFFICIAL MEASURE OF STUDENT ACHIEVEMENT. IT IS CALCULATED BY DIVIDING THE TOTAL HONOR POINTS ACQUIRED BY THE TOTAL CREDITS ACCUMULATED IN SUBJECTS WITH FINAL AND PROVISIONAL MARKS.

HONOR POINTS RESULT FROM THE VALUE ASSIGNED TO EACH NOTE: A = 4, B = 3, C = 2, D = 1, F = 0. AN EXAMPLE WILL BE DEMONSTRATED:

Curso	Nota	Créditos	Puntos de Honor	Promedio Final
ENFE 3021	В	4	3	12
ENFE 3015	Α	3	4	12
BIOL 3715	С	3	2	6
BIOL 3716	С	1	2	2
EDFI	В	1	3	3
		12		35
				35 <mark>/12</mark> = G.P.A. = 2.9

SUMMER SESSION GRADES ARE COUNTED AS PART OF THE NEXT YEAR'S GRADE INDEX.

#### **CLASS ATTENDANCE**

IT IS COMPULSORY. FREQUENT ABSENCES WILL ADVERSELY AFFECT FINAL GRADE AND MAY RESULT IN FULL LOSS OF CREDITS. MAKING UP THE ASSIGNED WORK (IF THEY ARE EXCUSED ABSENCES), IS THE RESPONSIBILITY OF THE STUDENT, SO THEY WILL MAINTAIN COMMUNICATION WITH THE TEACHER.

#### ABSENCE OF EXAMS

THE STUDENT MUST ATTEND ALL EXAMS. IF YOU HAVE TO BE ABSENT FOR JUSTIFIED CAUSE, THE PROFESSOR MAY OFFER YOU A MAKE-UP EXAM. IF YOU DO NOT ATTEND THE MAKE-UP, THE STUDENT WILL RECEIVE F (ZERO) ON THE EXAM.

#### PROVISIONAL QUALIFICATIONS (INCOMPLETE)

THESE PROVISIONAL GRADES ARE GIVEN TO STUDENTS WHO FOR REASONS FAIR TO THE PROFESSOR HAVE NOT BEEN ABLE TO COMPLETE THE REQUIREMENTS OF A GIVEN COURSE. THE GRADE IS DETERMINED BASED ON THE WORK DONE BY THE STUDENT AND F ON THE OMITTED WORK.

THE PERIOD PROVIDED FOR THE REMOVAL OF PROVISIONAL RATINGS IS NOT EXTENDABLE. IT IS ESTABLISHED BY REGULATION THAT, IF THE STUDENT MAKES UP THE OMITTED WORK BEFORE THE END OF THE FOLLOWING SEMESTER, THE PROFESSOR WILL SUBSTITUTE THE PROVISIONAL GRADE, NOTIFYING THE REGISTRAR IN THE CORRESPONDING FORM. IF THERE IS NO CHANGE, THE PROVISIONAL MARK IS AUTOMATICALLY CONFIRMED AFTER ONE SEMESTER.

THE DEADLINE TO REMOVE AN INCOMPLETE (I) FOR PROVISIONAL GRADES AND WORK IS THE LAST DAY OF CLASS OF THE FOLLOWING SEMESTER IN WHICH THE STUDENT OBTAINED THE PROVISIONAL GRADE. HOWEVER, IF THE COURSE IS A PREREQUISITE FOR ANOTHER COURSE, THE INCOMPLETE MUST BE REMOVED DURING THE FIRST TWO WEEKS OF CLASSES.

THE STUDENT IS RESPONSIBLE FOR INQUIRING ABOUT PENDING WORK/ACADEMIC ACTIVITIES IN COURSES WHERE A PROVISIONAL GRADE HAS BEEN IDENTIFIED. IN ADDITION, YOU ARE RESPONSIBLE FOR DELIVERING ALL WORK/ACTIVITIES ASSIGNED BEFORE THE NEXT ACADEMIC SEMESTER HAPPENS.

#### **REPETITION OF COURSES**

- ALL THE COURSES WHERE THE STUDENT OBTAINS A MARK OF D-F WILL BE ABLE TO REPEAT IT WITHOUT RESTRICTIONS.
- THE HIGHEST NOTE WILL APPEAR. FOR AVERAGE PURPOSES IT IS THE ONE THAT IS COMPUTED, BUT ALL THE NOTES WILL APPEAR IN THE CREDITS TRANSCRIPT.
- IN EXCEPTIONAL CASES, THE DEAN OF THE COLLEGE (ARTS AND SCIENCES) MAY AUTHORIZE THE REPETITION OF A COURSE WITH C.

#### REPETICIÓN DE CURSOS CON D

THE REPETITION OF COURSES WITH D IN THE SPECIALTY COURSES IN NURSING IS ESSENTIAL. WHEN THE STUDENT REPEATS A COURSE WITH D OR F, IN THE DETERMINATION OF HIS INDEX, ONLY THE HIGHEST NOTE ENTERS. HOWEVER, THE LOWER MARK MUST REMAIN ON THE ACADEMIC RECORD.

ACADEMIC PROGRESS AND FINANCIAL AID ELIGIBILITY

SATISFACTORY ACADEMIC PROGRESS IS THAT WHERE THE STUDENT, AT THE END OF THE ACADEMIC YEAR, ACHIEVED THE MINIMUM RETENTION INDEX APPLICABLE TO THEIR RESPECTIVE YEARS OF STUDY.

YEAR OF STUDY	GPA MINIMUM
First year	1.70
Second year	1.90
Third year	1.95
Fourth year	2.0
Fifth year	2.0

THIS ACADEMIC PROGRESS CAN BE APPROVED IN THE FOLLOWING WAY (APPROVED CREDITS).

YEAR	CREDITS
First Year	15%
Second Year	33%
Third Year	50%
Fourth Year	66%
Fifth Year	83%
Sixth year	100%

APPROVE SUFFICIENT CREDITS TO DEMONSTRATE ACADEMIC PROGRESS TOWARDS OBTAINING THE DEGREE'S REQUIREMENTS WITHIN THE FOLLOWING TIME FRAME:

- PROGRAM OF 4 YEARS 8 CONSECUTIVE YEARS
- 5 YEAR PROGRAM 10 CONSECUTIVE YEARS

A YEAR OF STUDIES IS DEFINED AS 2 SEMESTERS IN WHICH THE STUDENT ENROLLS IN A MINIMUM OF 12 CREDITS PER SEMESTER. COURSES TAKEN DURING THE SUMMER WILL NOT ADVERSELY OR FAVORABLY AFFECT THE STUDENT'S SITUATION.

STUDENTS ON PROBATION ARE NOT ELIGIBLE TO RECEIVE FINANCIAL AID DURING THAT YEAR UNLESS THEY MEET OTHER ESTABLISHED CRITERIA FOR ACADEMIC PROGRESS. THE STUDENT MAY RECEIVE FINANCIAL AID AS LONG AS IT IS WITHIN 150% OF THE NORMAL TIME REQUIRED TO OBTAIN THE ACADEMIC DEGREE.

IF THE STUDENT CHOOSE TO CHANGE THE ACADEMIC PROGRAM THROUGH AN INTERNAL OR EXTERNAL TRANSFER, THE TIME SPENT IN THE ORIGINAL PROGRAM WILL BE CONSIDERED IN HIS/HER ACADEMIC STATUS. THE STUDENT MUST PASS A MINIMUM OF 18 CREDITS DURING THEIR FIRST YEAR AT UNIVERSITY.

PROBATION AND SUSPENSIONS

STUDENTS WHO DO NOT DEMONSTRATE SATISFACTORY ACADEMIC PROGRESS AT THE END OF THE ACADEMIC YEAR MAY CONTINUE STUDIES ON PROBATION.

- 1. REGULAR STUDENTS WHO HAVE COMPLETED THEIR SECOND YEAR OF STUDIES MAY CONTINUE STUDIES UNDER PROBATIONARY STATUS IF THE FOLLOWING CONDITIONS ARE SATISFYED:
  - A. MINIMUM GPA ALLOWED BASED ON NUMBER OF YEARS COMPLETED:

YEARS OF STUDIES COMPLETED	MINIMUM GPA REQUIRED
First	1.50
Second	1.70
Third	1.75
Fourth and Fifth	1.80

B. HAVE ACCUMULATED THE PERCENTAGE OF CREDITS ACCORDING TO THE FOLLOWING STANDARDS:

YEAR	CREDITS
First Year	7.5%
Second Year	17.5 %
Third Year	30%
Fourth Year	42.5%
Fifth Year	55%
Sixth Year	67.5%
Seventh Year	80%
Eighth Year	92.5%

- C. APPROVE AT LEAST 12 CREDITS DURING THE LAST TWO SEMESTER. CONDITIONS A AND B ARE CONSIDERED FOR FIRST YEAR STUDENTS.
- 1. STUDENTS ON PROBATION WILL HAVE AN ACADEMIC LOAD OF NO GREATER THAN 15 CREDITS PER SEMESTER.

THOSE STUDENTS WHO DO NOT QUALIFY FOR PROBATION ACCORDING TO THESE CRITERIA WILL BE SUSPENDED FROM THE UNIVERSITY. THE REGISTRAR WILL NOTIFY THE STUDENT OF THIS ACTION. THE ACADEMIC LOAD OF THIS STUDENT WILL FLUCTUATE BETWEEN 9-15 CREDITS. THE STUDENT MUST MAINTAIN THE AMOUNT OF CREDITS REQUIRED UNDER THIS PROBATION PERIOD. AFTER THE YEAR OF PROBATION, THE STUDENT MUST COMPLY WITH THE FOLLOWING CONDITIONS:

#### **GPA MINIMUM**

• ACHIEVE THE MINIMUM CREDITS REQUIRED FOR GOOD ACADEMIC PROGRESS.

- YOU MUST SUCCESSFULLY PASS MORE THAN HALF OF THE CREDITS ENROLLED DURING THE YEAR.
- ALL STUDENTS WHO MEET 2 OF THE 3 CRITERIA MAY CONTINUE ON PROBATION FOR ONE MORE YEAR, OTHERWISE THEY WILL BE SUSPENDED FROM UPR-RUM.

PARTIAL AND TOTAL WITHDRAWALS

THE STUDENT MAY WITHDRAW AT ANY TIME DURING THE SEMESTER BEFORE THE DEADLINE ESTABLISHED IN THE ACADEMIC CALENDAR. THE REGISTRAR IDENTIFIES THESE WITHDRAWALS WITH A W ON THE STUDENT'S ACADEMIC RECORD. THE MAXIMUM OF PARTIAL WITHDRAWALS ALLOWED FOR A FOUR-YEAR PROGRAM IN THE UPRM IS FIVE (5).

TOTAL WITHDRAWALS MAY BE DONE UNTIL THE LAST DAY OF CLASS, WITH PERMISSION FROM THE DEAN OF YOUR SCHOOL. ALL COURSES WILL HAVE THE W ON THE OFFICIAL TRANSCRIPTION OF CREDITS.

**GRADUATION REQUIREMENTS** 

TO RECEIVE THE DEGREE OF BACHELOR OF SCIENCE IN NURSING, THE STUDENT MUST SATISFY THE FOLLOWING CONDITIONS:

MEET SPECIFIC DEPARTMENTAL REQUIREMENTS.

- 1. APPROVE THE 144 CREDITS OF THE PROGRAM.
- 2. GET SPECIALTY RATING OF 2.20.

#### A. Honors

- 1. 3.30 3.49 Cum Laude (Honor)
- 2. 3.50 3.94 MAGNA CUM LAUDE (HIGH HONOR)
- 3. 3.95 4.00 SUMA CUM LAUDE (HIGHEST HONOR)
- B. HAVE PASSED THE PROGRAM WITH A MINIMUM GPA OF 2.0.
- C. YOU MUST MEET THE TIME REQUIRED TO COMPLETE THE PROGRAM.
- D. HAVE APPROVED THE LAST 28 CREDITS OF THEIR PROGRAM AT THE UPRM.
- E. NOT BE UNDER ANY DISCIPLINARY OR PENDING ACTION.
- F. SATISFY ALL FINANCIAL OBLIGATIONS TO THE UNIVERSITY.
- G. REQUEST GRADUATION AT THE OFFICE OF THE REGISTRAR ON THE DATE ESTABLISHED.
- H. RECEIVE RECOMMENDATION FROM THE FACULTY FOR THE DEGREE.
- I. GRADUATION EXERCISES ARE HELD ONCE A YEAR.
- J. A STUDENT WHO COMPLETES GRADUATION REQUIREMENTS IN THE SUMMER SESSION OR AT THE END OF THE FIRST SEMESTER MAY APPLY TO THE RECORDER'S OFFICE FOR A CERTIFICATE INDICATING COMPLETION OF GRADUATION REQUIREMENTS.
- K. IT IS MANDATORY TO ATTEND THE OFFICIAL GRADUATION CEREMONIES AND THE INITIATION CEREMONY TO THE NURSING PROFESSION. IF YOU CANNOT ATTEND, YOU MUST PRESENT A REASONABLE EXCUSE.



#### **DEPARTMENT RULES**

- 1. Any matter related to the academic phase of the course should be discussed with your professor during office hours.
- 2. EVERY STUDENT MUST DEMONSTRATE BEHAVIOR IN ACCORDANCE WITH THE STANDARDS ESTABLISHED BY THE CODE OF ETHICS FOR THE NURSING PROFESSION AND THE RULES OF THE

UPR-RUM IN THE CLASSROOMS AND IN THE AREAS OF CLINICAL PRACTICE.

- 3. STUDENTS WILL MAINTAIN A BEHAVIOR WHERE EXPRESSIONS ARE AVOIDED THAT ARE NOT APPROPRIATE AND LEGALLY ACCEPTABLE IN THE UNIVERSITY SCOPE.
- 4. STUDENTS ARE RESPONSIBLE FOR COLLABORATING IN THE PROTECTION, PROPER USE AND MAINTENANCE OF THE PHYSICAL FACILITIES AND/OR MATERIALS OF THE NURSING DEPARTMENT.
- 5. NO PETS, CHILDREN, OR PERSONS NOT ENROLLED IN THE COURSES, INSIDE THE CLASSROOM.
- 6. STUDENT MUST VISIT THE ASSOCIATE DIRECTOR'S OFFICE FOR ACADEMIC COUNSELING.
- 7. THE VALIDATION OF COURSES, ANALYSIS OF ACADEMIC RECORDS AND GRADUATION ANALYSIS WILL BE CARRIED OUT WITH THE ASSOCIATE DIRECTOR OF THE PROGRAM.
- 8. STUDENTS WHO HAVE COMPLETED ALL GRADUATION REQUIREMENTS, CONFIRMED BY THE REGISTRAR, QUALIFY TO PARTICIPATE IN THE NURSING PROFESSION INITIATION ACTIVITY (SEE PROTOCOL).
- THE NURSING STUDENT MAY USE THE FACILITIES OF THE COMPUTER AND LEARNING CENTER IN ACCORDANCE WITH THE STANDARDS ESTABLISHED FOR ITS USE AND THE AVAILABILITY OF PERSONNEL IN CHARGE.
- 10. IT IS RECOMMENDED THAT NURSING STUDENTS ACTIVELY PARTICIPATE IN THE STUDENT ASSOCIATION OF THE NURSING DEPARTMENT.
- 11. THE STUDENT MUST MAKE AN APPOINTMENT FOR HIS PRACTICE IN THE SKILLS LABORATORY.
- 12. STUDENTS ARE RESPONSIBLE FOR THE PROPER DISPOSAL OF THE MATERIALS USED DURING THEIR PRACTICE IN THE SKILLS LABORATORY.
- 13. ALL STUDENTS WHO ARE EXPOSED TO INFECTIOUS AGENTS MUST FOLLOW THE PROTOCOL FOR EXPOSURE TO PATHOGENS (SEE PROTOCOL).

14. EVERY LETTER OF RECOMMENDATION FOR EMPLOYMENT, STUDY SCHOLARSHIPS OR OTHER, MUST BE REQUESTED IN WRITING WITH NAME, ADDRESS AND STUDENT NUMBER.

#### **DEPARTMENTAL ACADEMIC NORMS**

#### UNIFORMS

1. FOR THE CLINICAL PRACTICE, THE STUDENT IS REQUIRED TO WEAR THE OFFICIAL UNIFORM OF THE PROGRAM WITH THE CORRESPONDING ACCESSORIES:



FEMALE - GREEN DRESS OR PANT SUIT, WHITE PROFESSIONAL SHOES, LONG OR ANKLE NUDE NYLON SOCKS, WATCH WITH SECOND HAND, STETHOSCOPE, BANDAGE SCISSORS, RED, BLUE OR BLACK INK PEN AND PHOTO IDENTIFICATION CARD, PIN WITH THE INITIAL OF THE FIRST AND LAST NAME, AND NAME OF THE UNIVERSITY PINNED ON THE UPPER LEFT PART OF THE UNIFORM.

MALE - WHITE PANTS AND GREEN SHIRT, WHITE PROFESSIONAL SHOES AND WHITE SOCKS, WATCH WITH SECOND HAND, STETHOSCOPE, BANDAGE SCISSORS, PEN WITH RED, BLUE OR BLACK INK AND IDENTIFICATION PIN WITH THE INITIAL OF THE FIRST AND LAST NAME, AND NAME OF THE UNIVERSITY PINNED IN THE UPPER LEFT PART OF THE UNIFORM.

- 2. FOR THE MATERNITY AREAS THE STUDENT NEEDS A GREEN SCRUB GOWN AND A WHITE LABORATORY COAT (LAB. GOWN).
- 3. YOU ARE NOT ALLOWED TO WEAR ANY GARMENTS WITH YOUR UNIFORM, EXCEPT THE WEDDING EARRING, SMALL EARRINGS AND A WATCH WITH A SECOND HAND.
- 4. THE UNIFORM IS FOR EXCLUSIVE USE IN CLINICAL AREAS AND OFFICIAL ACTIVITIES WHERE ITS USE IS REQUIRED.
- 5. AS PART OF THE UNIFORM, STUDENTS ARE EXPECTED TO WEAR A SIMPLE AND APPROPRIATE MAKEUP, HAIR UP, AND SHORT, GROOMED NAILS WITHOUT POLISH, INCLUDING CLEAR. MEN SHOULD HAVE SHORT HAIR OR PROPERLY PICKED UP AND WITHOUT BEARDS.
- 6. THE UNIFORM MUST BE CLEAN AND IRONED.
- 7. STUDENT PARTICIPATION IS REQUIRED ON CURRICULUM, ASSESSMENT, INSTRUCTIONAL RESOURCES, AND RECRUITMENT COMMITTEES.

#### Assistance



ATTENDANCE TO CLASSES AND CLINICAL LABORATORIES IS MANDATORY.

- 1. THREE (3) TARDIES TO CLASSES OR LABORATORIES INVOLVES AN ABSENCE.
- 2. ABSENCES AFFECT THE STUDENT'S PROGRESS THROUGH THE COURSE. THE PROFESSOR WILL SEND YOU A LETTER NOTIFYING THE NUMBER OF ABSENCES AND WILL DETERMINE THE ACTION TO BE FOLLOWED ACCORDING TO THE RULES ESTABLISHED IN THE SYLLABUS.

#### Exams



- 1. THE EXAMS WILL BE ANNOUNCED ONE WEEK IN ADVANCE IF THEY ARE NOT DULY ANNOUNCED IN THE COURSE SYLLABUS.
- 2. SHORT TESTS MAY OR MAY NOT BE ANNOUNCED.
- 3. ATTENDANCE TO EXAMS IS MANDATORY.
- 4. ABSENCES FROM EXAMS WITH JUSTIFIED REASONS, ACCEPTED BY THE PROFESSOR, THEY GIVE THE RIGHT TO THE MAKE-UP EXAM WITHIN THE NEXT 24-48 HOURS OF THE STUDENT'S RETURN TO THE COURSE. IF THE STUDENT DOES NOT ATTEND THE TEST OR MAKE-UP EXAM, THEY WILL RECEIVE 0 OR F. (UNDERGRADUATE CATALOG 2020-2021, U.P.R., R.U.M.).
- 5. THE STUDENT HAS THE RIGHT TO KNOW THE GRADE HE RECEIVED IN ANY EXAM OR WORK WITHIN A PERIOD NOT LESS THAN ONE WEEK NOR MORE THAN TWO, AFTER HAVING TAKEN THE EXAM OR DELIVERED THE WORK.

#### Standards for the Clinical Area



- 1. PUNCTUALITY AND ATTENDANCE TO CLASSES AND CLINICAL LABORATORIES IS REQUIRED.
- 2. PROFESSIONAL CONDUCT SHALL BE OBSERVED AT ALL TIMES IN ALL AGENCY PREMISES AND PREMISES.
- 3. TRANSPORTATION WILL BE PROVIDED TO THE CLINICAL LABORATORIES THAT ARE OUTSIDE THE MAYAGÜEZ AREA OR TO AREAS OF DIFFICULT ACCESS TO THE STUDENT. IT IS THE RESPONSIBILITY OF THE STUDENT TO BE ON TIME

IN THE DESIGNATED AREA TO BOARD THE BUS.



- 4. STUDENTS ARE RESPONSIBLE FOR ATTENDING THE INITIAL ORIENTATION OF THE AGENCY WHERE THEY ARE GOING TO DO THEIR INTERNSHIP AND FOR FOLLOWING THE RULES ESTABLISHED IN IT. IF THE STUDENT DOES NOT ATTEND THE ORIENTATION, THE STUDENT WILL ASSUME THE CONSEQUENCES AS ESTABLISHED BY THE AGENCY.
- 5. STUDENTS HAVE THE OBLIGATION TO COMPLY WITH THE REQUIREMENTS OF THE INTERNSHIP AGENCIES (HEALTH CERTIFICATE, EVIDENCE OF HEPATITIS B VACCINES, NOSE AND THROAT CULTURES, FACE MASK SEALING, CHICKENPOX VACCINE (IF HAD IT, PROOF OF TITLES IS REQUIRED), INFLUENZA AND OTHER CHILDHOOD IMMUNIZATIONS, CPR, CRIMINAL RECORD

CERTIFICATE AMONG OTHERS BEFORE STARTING YOUR PRACTICE THE EVIDENCE WILL BE DELIVERED TO THE

PROFESSOR, WHO IN TURN WILL DELIVER THEM TO THE AGENCY.



- 6. STUDENTS MUST BE PROPERLY IDENTIFIED WITH THEIR UNIFORM, FOLLOWING THE RULES ESTABLISHED IN THE INSTITUTION WHERE THEY ARE CARRYING OUT THEIR CLINICAL LABORATORY.
- 7. IF THE INSTITUTION DOES NOT PROVIDE IT, STUDENTS MUST PROVIDE THE REQUIRED CLOTHING WHEN USING THE MATERNITY AREAS (DELIVERY ROOM), OPERATING ROOM, CRADLE ROOM AND ISOLATION.
- 8. OBJECTS OF VALUE, MONEY AND OTHER BELONGINGS OF THE STUDENT SHALL NOT BE THE RESPONSIBILITY OF THE PROFESSOR NOR THE AGENCY USED.

- 9. ABSOLUTE CONFIDENTIALITY WILL BE REQUIRED ON THE INFORMATION THAT COMES TO YOUR KNOWLEDGE DURING YOUR CLINICAL EXPERIENCE ABOUT THE CLIENT AND THE AGENCY.
- 10. DUE TO THE NUMBER OF HOURS OF CLINICAL PRACTICE, IT IS IMPOSSIBLE TO FULLY COMPLY WITH THE UNIVERSAL TIME ESTABLISHED BY THE UPRM. THE STUDENT IS REQUIRED TO COMPLY WITH THE ESTABLISHED PRACTICE SCHEDULE. HOWEVER, IF THERE ARE OFFICIAL ASSEMBLIES OR CALLS, THE APPROPRIATE ARRANGEMENTS WILL BE MADE SO THAT THE STUDENT CAN PARTICIPATE.
- 11. THE STUDENT MUST LEAVE THE CLINICAL AREA (PRACTICE) WITH THEIR PROFESSOR. YOU ARE NOT ALLOWED TO RETURN TO THE PRACTICE AREA OUTSIDE ACADEMIC HOURS.
- 12. THE USE OF CELL PHONES AND OTHER ELECTRONIC MEANS WILL NOT BE ALLOWED IN THE CLINICAL AREA THAT MAY COMPROMISE THE CONFIDENTIALITY OF THE CLIENT/RECORD.
- 13. THE STUDENT IS RESPONSIBLE FOR MAKING USE OF THE PROFESSOR'S OFFICE HOURS TO CLARIFY THEIR DOUBTS ABOUT THE COURSE CONTENT, PRACTICE SKILLS AND KNOW THEIR ACADEMIC PROGRESS REGULARLY.

#### SELECTION OF CANDIDATES FOR AWARDS

THE AWARDS MUST BE AWARDED, AS ESTABLISHED IN CERTIFICATION NUMBER 04-17 OF THE ACADEMIC SENATE (RULES FOR THE AWARDING OF AWARDS AND HONORS IN THE PLACEMENT OF DEGREES OF THE MAYAGÜEZ UNIVERSITY CAMPUS OF THE UNIVERSITY OF PUERTO RICO).

GRAND PRIX LUIS STEFANI RAFFUCCI

- 1. THE RULES FOR THE SELECTION OF CANDIDATES FOR AWARDS IN THE GRADE REGISTRATION ARE ESTABLISHED IN CERTIFICATION 04-17 OF THE ACADEMIC SENATE.
- 2. THE STUDENT IN THE COURSE OF HIS UNIVERSITY LIFE MUST NOT HAVE BEEN UNDER DISCIPLINARY SANCTION AT ANY TIME.
- 3. TO RECEIVE THE GRAND PRIZE FROM THE CAMPUS YOU MUST HAVE PASSED WITHIN THE UNIVERSITY OF PUERTO RICO SYSTEM NOT LESS THAN 75% OF THE TOTAL CREDITS REQUIRED BY THE PROGRAM IN WHICH YOU GRADUATE.
- 4. IT IS ALSO REQUIRED THAT YOU HAVE PASSED AT LEAST 50% OF ALL THE COURSES REQUIRED IN THE STUDY PROGRAM ON CAMPUS.
- 5. HAVE A 4.00 GRADUATION RATE.
- HAVE NOT EARNED A GRADE OF F IN ANY COURSE AND MAY HAVE AT MOST ONE LOW.

#### B. AWARD AT THE FACULTY OF ARTS AND SCIENCES LEVEL

- 1. COLLEGE AWARDS ARE AWARDED TO THE STUDENT WITH THE HIGHEST AWARD RATING AND REQUIRE A MINIMUM AWARD RATING OF 3.50.
- 2. NOT HAVE OBTAINED A GRADE OF F IN ANY COURSE OR MORE THAN TWO WITHDRAWALS, EXCEPT PARTIAL WITHDRAWALS.

#### C. DEPARTMENTAL AWARD - PAULINA R. DAVILA

- 1. TO GRANT THIS AWARD, THE FACULTY USES THE CRITERIA FOR THE SELECTION OF CANDIDATES FOR AWARDS, ACCORDING TO CERTIFICATIONS NUMBER 63-64-190 AND 83-87.
  - A. MINIMUM SPECIALTY INDEX OF 3.50 AND A MINIMUM GENERAL INDEX OF 3.30.
  - B. INTEREST AND INITIATIVE IN ACTIVITIES RELATED TO THE DEPARTMENT MAY BE TAKEN INTO CONSIDERATION.
  - C. THE COOPERATION AND SERVICES PROVIDED IN THE ORGANIZATIONS MAY BE TAKEN INTO CONSIDERATION STUDENTS RELATED TO THE SPECIALIZATION.
  - D. NOT HAVE OBTAINED A GRADE OF FIN ANY COURSE OR MORE THAN TWO CANCELLATIONS.

#### D. LAURA GUILLEN AWARD

- 1. THE SELECTION OF THE CANDIDATE FOR THE MEDAL IN MEMORY OF LAURA GUILLÉN DE RIVERA, AWARDED BY THE LIONS CLUB OF VISTA VERDE, FOR HEALTH NURSING STUDENTS IN THE COMMUNITY, WILL BE MADE CONSIDERING THE FOLLOWING:
  - A. THE STUDENT MUST STAND OUT IN THE AREA OF COMMUNITY HEALTH NURSING, BOTH IN THE ACADEMIC AND CLINICAL PHASES.
  - B. THE STUDENT MUST SHOW INTEREST AND INITIATIVE IN ACTIVITIES RELATED TO THEIR DEPARTMENT.
  - C. THE STUDENT MUST BE A COOPERATIVE PERSON AND SHOW LEADERSHIP IN THE STUDENT ORGANIZATION OF THEIR SPECIALIZATION.
  - D. THE STUDENT MUST HAVE FLAWLESS RECORD REGARDING HIS CONDUCT IN THE DEPARTMENT, IN THE INSTITUTION AND IN AGENCIES WHERE HE HAS CARRIED OUT HIS CLINICAL EXPERIENCE.



STUDENTS PREPARING FOR THE INITIATION CEREMONY TO THE PROFESSION



PROFESSORS OF THE NURSING PROGRAM

#### STUDENT SERVICES

# Office of the student's attorney

• LOOKS FOR SOLUTIONS TO STUDENT PROBLEMS.

# **Quality of life**

- THIS OFFICE SEEKS TO RAISE AWARENESS AND EDUCATE THE UNIVERSITY COMMUNITY ON FULL WELL-BEING, PREVENTION OF HARASSMENT AND SEXUAL ASSAULT, VIOLENCE, AGGRESSION, AND SAFETY ON CAMPUS AND ADJACENT AREAS.
- DEVELOP PREVENTION PROGRAMS TO ADDRESS ALL THOSE PROBLEMS THAT MAY AFFECT THE STUDENT COMMUNITY IN ACHIEVING ITS GOALS. IN ADDITION, ACTIVITIES AIMED AT COMPLIANCE WITH REGULATIONS ESTABLISHED BY THE FEDERAL DEPARTMENT OF EDUCATION AND THE UNIVERSITY OF PUERTO RICO ARE COORDINATED.

#### Social and cultural activities

• EACH SEMESTER IS PRESENTED A PROGRAM OF SOCIAL AND CULTURAL ACTIVITIES THAT INCLUDE, BUT ARE NOT LIMITED TO EXHIBITIONS, DANCES, MUSICAL SHOWS, CONCERTS AND THEATRE. IN ADDITION, THERE IS PARTICIPATION IN EXCHANGE ACTIVITIES WITH THE UNITS OF THE UNIVERSITY SYSTEM OF THE UPR AND THE PRIVATE UNIVERSITIES OF THE COUNTRY. THIS EXCHANGE EMPHASIZES THOSE ACTIVITIES THAT SIGNIFICANTLY ENRICH YOUR UNIVERSITY EXPERIENCE IN THE AREA OF ARTS AND CULTURE.

#### **Economic assistance**

- ORIENTATION TO THE STUDENT ON THE FEDERAL RULES AND REGULATIONS OF THE DIFFERENT FINANCIAL AID AVAILABLE, PROCEDURES TO APPLY AND ELIGIBILITY REQUIREMENTS.
- EFFECTIVELY MANAGES AND SUPERVISES THE DIFFERENT AID PROGRAMS: PELL SCHOLARSHIP, STATE AND PRIVATE SCHOLARSHIPS, LOANS, WORK-STUDY PROGRAM, THUS ACHIEVING A BETTER QUALITY IN THE SERVICE OFFERED TO THE STUDENT COMMUNITY.

#### **Counseling and psychological services**

 OFFERS COUNSELING AND PSYCHOTHERAPY SERVICES IN A PLEASANT, CONFIDENTIAL AND PROFESSIONAL ENVIRONMENT

#### campus safety

http://www.uprm.edu/cms/index.php?a=file&fid=5162

#### OTHER SERVICES AND MORE INFORMATION

https://www.uprm.edu/decestu/servicio-al-estudiante/

# STUDENTS ASSOCIATIONS AND PROFESSIONAL ORGANIZATIONS LIKE IT!

ASSOCIATION OF NURSING STUDENTS



https://www.facebook.com/aeeuprm/





SIGMA THETA TAU INTERNACIONAL

https://www.facebook.com/enfermeriadehonor/

#### COALITION OF NURSES FOR COMMUNITIES IN DISASTER



www.endesastres.org

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**UPRM COVID19 PROTOCOL** 

NURSING STUDENT COMMITMENT FORM FOR COVID 19 PREVENTION



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**UPRM Nursing Program** 

# STUDENTS PARTICIPATION ACTIVITIES



Recruitment Activity









